

For small to medium sized employers, the details associated with managing employees can be overwhelming.

PeopleChoice HR is the ideal solution for employers to create best practices for HR management and effectively manage employees from the day they are hired until they retire from your organization.

If you're looking to better manage a distributed workforce, need more control over personnel information, or you are ready for a comprehensive HR solution, PeopleChoice does it all. Varied HR options ensure that you consistently document vital employee information: attendance, salaries, and training or create employee manuals and management checklists.

PeopleChoice HR stores employee data and manages the paperwork process for your business by utilizing a complete library of forms and reports that assists HR departments in tracking and manage employees. Standard forms and tracking for employee management including:

- Insurance programs and premiums
- Time off including sick and vacation time
- Training and development activities

Valuable personnel tools for managing day-to-day employee needs:

- Employee handbook
- Performance evaluations
- Job descriptions
- Termination procedures

Benefits of PeopleChoice HR

- Manage salary, benefits, training and personal information
- Use customizable fields within the HR module for your specific tracking needs
- Seamless integration of standard data with the PayChoice Connection, our desktop payroll application
- Standard forms and reports manage employee reviews and career development activities
- Company handbook and standard job descriptions creates clear policies and consistent documentation across your organization
- Password protection ensures appropriate personnel access information based upon job responsibilities
- Increases administrative efficiency by 30-50%
- Consistent documentation for government compliance

